

# **OPEN UNIVERSITY MALAYSIA**

## **MBA Program**

### **Academic Warning System**

A student must understand the following rules of the University's academic warning system upon his/her commencement with the Masters program.

1. a. If the student's *cumulative GPA* is less than 3 but greater than or equal to 2.5 after having completed 9 or more, but less than 18 credit hours, s/he will be given the status of **Warning 1**.  
  
b. If the student's *cumulative GPA* continues to be less than 3 but greater than or equal to 2.5 after having completed 18 or more credit hours, s/he will be given the status of **Warning 2**.
2. If the student's *cumulative GPA* is less than 2.5 after having completed 9 or more credit hours, s/he will immediately be given the status of **Warning 2**.
3. A student with **Warning 2** status will have to repeat some courses, and stop taking new ones in order to improve his/her status. This is according to the following rules:
  - a. The student is asked to repeat only the final exam of a course if his/her course work mark is at least 40 out of 50. Attendance of face-to-face sessions during the repetition of the course is allowed but considered to be optional. Any course may be repeated only once, and the student has to pay 50% of the repeated course fees.

After having repeated the final exam, the two grades (the original one and the one after repeating the final exam) will be compared and the better grade will be recorded. The other one will be removed from the student's transcript.

- b. The student has to repeat the entire course if his/her course work mark is less than 40 out of 50. In this case, attendance of face-to-face sessions is compulsory and the entire course fees must be paid.
- c. In the case of repeating an elective course, the student may opt for the same already studied elective course or choose a different new elective one. In this case, rule (b) above applies.

## Grading System

All taught courses including projects undertaken by a student will be evaluated and given one of the following grades:

### Grade Marks Grade Point Meaning ( OUM )

A	90-100	4.00	Outstanding
A-	87-89	3.67	Very Good
B+	84-86	3.33	Good
B	80-83	3.00	Pass
B-	77-79	2.67	Marginal Pass
C+	74-76	2.33	Marginal Pass
C	70-73	2.00	Marginal Pass
C-	67-69	1.67	Marginal Pass
D+	64-66	1.33	Marginal Pass
D	60-63	1.00	Marginal Pass
F	0-59	0.00	Fail
I		-	Incomplete
T		-	Credit Transfer
W		-	Withdraw

### "Another very important note:

If the average of students in a subject is less than (80+), the University's grading system adds marks to all students in that subject equal to the difference between the (80+) average and the actual average, then it applies the mentioned scale of grading. However, when the average is slightly higher than (80+) the University's grading system does not apply any change; the situation is different when the average is MUCH higher than (80+), i.e. approaching (90), then the University's grading system treats the marks/grades according to normalization procedures.

Moreover, when a subject has been taught by more than one instructor and the averages differ between instructors, the University's grading system treats each instructor's students separately, according to system mentioned above, to be fair with all students."

## Good Standing

A student is considered to be in good standing if he achieves a minimum cumulative grade point average (CGPA) of 3.00

### Warning 1

A student with CGPA below 3.00 but not less than 2.25 will be placed under warning 1

### Warning 2

A student with CGPA less than 2.25 will be placed under warning 2

## Requirements for Graduation

To graduate, a student must have achieved a CGPA of at least 3.000 and must have submitted a thesis acceptable to the Examination Committee. In addition, a student must have also settled all fees due to the university.